



MINUTES

Meeting of the Canvey Island U3a Committee
Held on Tuesday 9th June 2026
At the 'Rainbow Room' St. Nicholas Church
Long Road, Canvey Island.
From 3.00pm to 5.00pm

PRESENT:

KAY HUMPHREYS.
JOHN ANDERSON.
SHANI KINGSLAND
SYLVIA MILLIN
JULIA HARRIS
LYNNE WHITE.
MARK LANGRAN
SHEILA BELL
KEVIN HARDY

CHAIRPERSON
VICE Chair
SECRETARY/GROUPS COORDINATOR
TREASURER/MEMBERSHIP
CATERING
OUTING/ SPEAKER ORGANISER
IT WEBSITE/BEACON
COMMITTEE
COMMITTEE

1. MEETING OPENED: The Chairperson opened the meeting at 3.07pm

2. APOLOGISES FOR ABSENCE:

Barbara Goldsmith.

3: MINUTES OF THE LAST MEETING:

The minutes of the last meeting were agreed, proposed as a true record by Kay Humphreys seconded by Mark Langran.

4. MATTERS ARISING:

Kay began the meeting by talking about the upcoming Summer Party on Monday the 15th of June. Kay discussed where she had sourced the food and the procedure, The committee had held a mini meeting at Smallgains hall on Friday the 5th of June deciding on the amount and cost of the food and other items that go into the Party. Kay discussed the plan for Mondays Party. Kay asked that all helpers be at the hall by 12.00 O'clock to set up tables and prepare food tables.

Kay asked Shani if the bar was booked and Shani said this was all booked in with Teresa. Also, Shani had emailed Smallgains regarding Party set up of tables. Kay asked for volunteers to help collect food and items for the Party on Monday morning. Mark, Kevin and Sylvia were able to help.

MATTERS ARISING

SECRETARY'S REPORT

Shani said that the end of year report is due and would like to schedule a meeting with the Sylvia to complete the report, Sylvia, Kay and Shani will look at dates to complete after the Summer Party. Shani asked if the Committee thought having pop up groups at the Friday's Social afternoons was a good idea to attract members to attend the meeting. Committee thought this was a good way to help people and share interests. Mark said he would do a group on using your phone for photographs and transferring them.

Shani reminded Committee of Copyright Licence being due for renewal at the end of July. Shani asked if anyone had anything for the new Bulletin, Lynne asked if up and coming meetings and trips could be included on a larger scale so that members can see them clearly, Shani said she would do that.

MEMBERSHIP SECRETARY REPORT

Sylvia Said we have 384 Members.

FINANCIAL REPORT:

Sylvia reported that everything is going well all was looking on target for the year ahead. Sylvia said we must be scrupulous in recording incoming cheques, to save problems arising. To make sure receipts are given and to check dates, correct figure, and signature on Cheques. Sylvia said she would have a large correctly filled in cheque on show. Also check receipt book has decent carbon so it is clear and can be read. Also ask new joining in July that they know about the lower payment in July when subscription is £10.00 for remaining part of the year. This is as advertised on the u3a web site.

6.OTHER BUSINESS:

Lynne said that Trip money must be paid correctly and on time, reminders are given this again keeps all monies correct and free from confusion. Shani reminded committee members arrive on time for meetings so that we can start at 3pm sharp.

7.RAFFLE PRIZES FOR JULY

Sheila Bell

8.DATE OF NEXT MEETING:

The next committee meeting will be on 14th July.

MEETING CLOSED:

The meeting closed at 4.08 pm.

SIGNED

DATE