



MINUTES

Meeting of the Canvey Island U3a Committee
Held on Tuesday 13th January 2026
At the 'Rainbow Room' St. Nicholas Church
Long Road, Canvey. From 3.00 pm to 5.00

PRESENT:

Kay Humphreys	Chairperson
John Anderson	Vice Chairperson
Shani Kingsland	Secretary
Sylvia Millin	Treasurer
Dawn Artley	Membership secretary
Julia Harris	Catering Administrator
Barbara Goldsmith	Members Liaison/Welfare
Lynne White	Speaker/trips Organiser

1.Meeting Opened:

The chairperson opened the meeting at 3.00 pm.

2. Apologies for Absence:

Alan Bailey.

3.Minutes of the last meeting:

Minutes of the meeting were proposed by Kay Humphreys and seconded by John Anderson, and all agreed they were a true record.

4. Matters Arising:

Kay began the meeting by discussing the AGM scheduled for the 16th of March. Kay discussed relevant procedures and what needs to be in place before the AGM.

Forms must be sent out to those members without email, all relevant documents appertaining to the AGM must be printed and sent ASAP, by the secretary.

The financial Report will be sent out as soon as it is completed and been Audited.

Kay discussed positions up for election all except Secretary and spoke about Job descriptions we all agreed these were all correct.

Kay discussed feed back about Christmas party which was positive. Shani had received thank you's from members and comments showing appreciation for our committee. John commented that he had one member had said the Christmas party did not have much in the way of catering. This was because of lack of catering

facilities at the Paddocks. We decided as a committee that next year if the kitchen is finished at the paddocks we would try and go back to having a caterer.

5.Financial Report:

Sylvia Reported she could not give a us a statement as she was still having difficulties with Barclays Bank. Sylvia gave us a figure of where we were, as members fees are due and being paid this is changing continually. All is where it should be and Sylvia will have Final report ready for the AGM. Sylvia asked that all groups put money collected on Beacon, Groups coordinator to send reminder.

6 Membership report:

Dawn reported there were ninety-five people outstanding who had non renewed yet, and three so far are not renewing.

7. Any other Business:

Kay discussed Aprils Friday Social meeting, it falls on Good Friday so suggested it be moved to Friday the 10th of April. The committee all agreed. Shani to contact Dave at Small gains at ask him if we can move it.

8.Raffle prizes for February

Dawn.

Nine next meeting Feb 10th

10 Meeting ended 4.30 pm.

Signed

Date