



Meeting of the Canvey Island U3a Committee
Held on Tuesday 10th March 2026
At the 'Rainbow Room' St. Nicholas Church
Long Road, Canvey. From 3.00 pm to 5.00

PRESENT:

Kay Humphreys	Chairperson
John Anderson	Vice Chairperson
Shani Kingsland	Secretary
Sylvia Millin	Treasurer
Julia Harris	Catering Administrator
Lynne White	Speaker/trips Organiser
Alan Bailey	Committee Member

1.Meeting Opened:

The chairperson opened the meeting at 3.00 pm.

2. Apologies for Absence:

Barbara Goldsmith, Dawn Artley.

3.Minutes of the last meeting:

Minutes of the meeting were proposed by Kay Humphreys and seconded by Lynne White, and all agreed they were a true record.

4. Matters Arising:

Kay began the meeting by discussing the AGM scheduled for the 16th of March. Kay has had three nominations for the Committee. These were Mark Langran for Beacon and website, Sheila Bell General Committee and Kevin Hardy general Committee.

Kay reiterated that we continue to take all matters to the Committee to be agreed and to remember all matters discussed are private until the minutes are published. We all agree.

Shani will look at the hard copy of the handbook for Trustees and check it is up to date inline with current u3a Key Trustee responsibilities and guidelines.

We discussed the buying of Easter Eggs for Members and Alan and Sylvia will purchase from Morrisons.

Kay discussed Shani having printer as she is taking over the newsletter, Sylvia and Barbara will have Laptop for signing in at meetings.

5.Secretarys Report.

Shani reported that TAMS was completed and reminders of meeting sent out. Everything is on task. Shani said she would send new committee members names to the Charity Commission and tell them of changes after the AGM.

6.Financial Report:

Sylvia gave us copies of the financial report which has been Audited by Alan Mitchell. Sylvia went through the report in detail. We all agreed with the report, and it was signed by Kay and Shani.

7.Membership report:

Dawn reported there are 357 members and that we have forty-three outstanding despite several reminders.

8. Any other Business:

Shani will ask members to arrive at Friday's social afternoons at 1.15 and not before, we need to set up and take names and membership numbers as they arrive. And do safety checks.

9.. Raffle prizes for February.

Lynne.

10.next meeting April 14th

11, Meeting ended 4.15 pm.

Signed

Date